

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

**MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
July 17, 2019**

Staci Endicott, President, called the Somers Point Board of Education Meeting to order at 6:03 P.M. at the Jordan Road School.

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, and P.L.1975.

Mr. Wagner led the Board of Education and the members of the public present in the salute to the flag.

MEMBERS PRESENT: John Conover, Jenna DeCicco, Courtney Laut, Sarah Platt, Heather Samuelson, Mike Sweeder, Nick Wagner , Staci Endicott

MEMBERS ABSENT: Richard Gray

OTHERS PRESENT: Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools
Susan Irons, Board Secretary
Lou Greco, School Solicitor

Executive Session

Motion was made at 6:06 P.M by Ms. Samuelson, second by Mr. Wagner that the following resolution be adopted

- Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ that upon passage of this Resolution they go into Executive Session to discuss the following matters:
 - Personnel
 - Negotiations
 - Contract Matters
- Be it further resolved that discussions held in private session regarding said matters will be disclosed to the public as soon as a decision is made upon the same. Motion carried unanimously.

Re-Open to Public

- Motion was made at 6:38 P.M.by Ms. Samuelson, second by Ms. Laut that the meeting be reopened to the public. Ms. Endicott stated that while in Executive Session, the Board of Education had discussed:
 - Personnel
 - Negotiations
 - Contract Matters

Approval of Minutes

Motion was made by Ms. DeCicco, second by Ms. Platt that the following meeting minutes be approved as presented, amended and available for release to the public upon request and according to policy:

Regular and Executive Meeting Minutes of the following (Exhibit 4)

- June 13, 2019
- June 24, 2019 (Executive)

Motion carried on roll call vote.

Presentation:

None

Communications/Correspondence

None

Committee Reports

- Student and Community Affairs Committee – **Staci Endicott – Chair**
 - The committee met July 08, 2019 and the following was discussed:
 - *Residency Officer*
 - *21st Century Grant CER (not awarded)*
 - The committee met July 17, 2019 and the following was discussed
 - *Utilization Study – Mr. Hopkins spoke about the Utilization Study in detail.*
- Instruction Committee - **Staci Endicott – Chair**
 - The committee met July 09, 2019 and the following was discussed:
 - *Standard based report cards*
 - *Plan for changes grade 6-8*
 - *Current Summer camp is at capacity*
- Finance Committee – **Richard Gray – Chair**
 - The committee did not meet.
- Negotiations Committee – **Mike Sweeder – Chair**
 - Mr. Sweeder reported the following:
 - *The contract was ratified at the end of June.*
- Foundation for Education Liaison - **Mike Sweeder – Chair**
 - Mr. Sweeder reported the following
 - *The coin drop was successful and they collected over \$3,000.00.*
- City Council Liaison - **Staci Endicott – Chair**
 - No updates at this time.

Public Forum - Agenda Items Only

Superintendent's Report

HIB Reporting

The Board acknowledges there were no HIB incidents reported for the Somers Point School District from June 6, 2019 through June 19, 2019 in accordance with N.J.A.C. 6A:16-7.1.

Motion was made by Mr. Conover, second by Ms. Samuelson to affirm the HIB Reports dated May 08, 2019 through June 06, 2019 according to N. J. A. C. 6A:-7.1.

Agreements/Applications/Contracts

SPEA-BOE 2019-2022 Memorandum of Agreement

Motion was made by Ms. Platt, second by Mr. Conover to approve the Memorandum of Agreement between the Somers Point Education Association and the Somers Point Board of Education for the year 2019 through 2022. Motion carried on roll call vote with abstentions by Mr. Wagner and Ms. Laut in accordance with the Somers Point Board of Education Nepotism policy.

Transportation Agreements- 2018/19 School Year

Motion was made by Ms. Platt, second by Mr. Conover to approve the 2018/19 school year Joint Transportation Agreement(s) with an additional admin fee of 5% as listed:

<i>Contract Route</i>	<i>Vendor</i>	<i>Destination</i>	<i>Cost</i>
CM-18A1SP-C James Transportation	GEHRSD	To/From Dawes	\$289.00 per diem Total \$1,734.00
CM-18AA SP-B	GEHRSD	To/From Dawes	\$199.00 per diem Total \$2,587.00

Motion carried unanimously on roll call vote.

Purchasing Cooperative of America – 2019-2020 School Year

Motion was made by Ms. Platt, second by Mr. Conover to approve joining the Purchasing Cooperative of America, a national purchasing consortium, under NJSA 52:34-6.2 for the purchase of goods and services at no cost to join. Motion carried unanimously on roll call vote.

Curriculum

2019 CER Summer Day Camp Field Trips

Motion was made by Ms. Samuelson second by Ms. DeCicco to approve the following 2019 summer day camp field trips, as recommended by Michelle CarneyRay-Yoder, Ed. D. Superintendent of Schools.

<i>Trip Location</i>	<i>Cost</i>	<i>Grades Attending</i>
Ripleys Believe it or Not/ Atlantic City	\$8/Student \$13/Counselor (4)	3-6

Motion carried unanimously on roll call vote.

2019 Summer School Walking Field Trips-

Motion was made by Ms. Samuelson second by Ms. DeCicco to approve the following 2019 summer school walking field trips as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Trip Location</i>	<i>Date</i>	<i>Cost</i>	<i>Grades Attending</i>
Gateway Theater/Morrow Beach – Tour the theater and find and identify shells on the beach	07/23/19	N/C	ESL Students
Somers Point Library – Learn about library cards and computers	07/25/19	N/C	ESL Students

Shop Rite – Learn about nutrition and shopping	08/01/19 08/07/19	N/C	ESL Students
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Motion carried unanimously on roll call vote.

Facilities

None

Finance

Out of District Professional Development

Motion was made by Ms. Samuelson, second by Ms. Laut to approve the out-of-district professional development travel and mileage expenses as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

<i>Staff Member</i>	<i>Professional Development</i>	<i>Date</i>	<i>Location</i>	<i>Cost</i>	<i>Mileage</i>
K. Tucker A. Wagner-Fehn P. Pallitto A. Altman L. Bennett M. Montanero	Arts Education Institute	07/15/19 07/16/19 07/17/19	Princeton, NJ	\$450	Y
D. Lee	AtlantiCare Steering Committee Meeting	10/02/19	Egg Harbor Township, NJ	N/C	Y
D. Kallen	AtlantiCare Steering Committee Meeting	10/10/19	Egg Harbor Township, NJ	N/C	Y
J. Antell J. Scarano	CASCA – (Cape Atlantic School Counselors Conference)	10/11/19	Galloway, NJ	N/C	Y
M. CarneyRay-Yoder K. Tucker S. Irons A. Wagner-Fehn E. Doran	All State and County Meetings	07/01/19 - 06/30/20	TBD	N/C	Y

Motion carried unanimously on roll call vote.

Donations

Motion was made by Ms. Samuelson, second by Ms. Laut to approve the following donations to the Somers Point School District

- \$1000 from the Somers Point PTO for Dawes Ave. playground equipment.
- \$500 from the Somers Point Fire Department Companies 1 and 2 for Dawes Ave. playground equipment.
- \$1000 from Jacqueline Krome (PK teacher) for New York Ave. Student Activity Fund.
- \$25/hour to be donated by Microsoft Corporation via Benevity Causes to the Community Education and Recreation Department for each hour Nicholas Perkins, Microsoft employee, volunteers for Community Education and Recreation event assistance.

Motion carried unanimously on roll call vote.

Revised IDEIA Grant

Motion was made by Ms. Samuelson, second by Ms. Laut to approve revisions to the IDEIA Grant salary allocation for the 2018/2019 school year.(as per DOE late release of grant funding.)

IDEA

2018-2019

<i>Jodi Mairone</i>	35.17%	\$ 29,920	\$ 55,142	\$ 85,062
<i>Michele Sokalski</i>	9.84%	\$ 8,370	\$ 76,692	\$ 85,062
		\$38,290	\$ 131,834	\$ 170,124

Motion carried unanimously on roll call vote.

Preschool Expansion Aid

Motion was made by Ms. Samuelson, second by Ms. Laut to approve the submission and acceptance of the Preschool Expansion Aid for the 2019/2020 school year. Motion carried unanimously on roll call vote.

Fundraising at Community Education and Recreation Events

Motion was made by Ms. Samuelson, second by Ms. Laut to approve the sale of concessions at Community Education and Recreation events with proceeds to benefit both the Community Education and Recreation Department and the Renaissance Fund. Motion carried unanimously on roll call vote.

Insight Workforce Solution

Motion was made by Ms. Platt second by Ms. Laut to approve the contract with Insight Workforce Solutions for substitutes for school years 2019-2020 with the option for two additional one-year renewals. Insight is an approved vendor under the Purchasing Cooperative of America. Motion carried unanimously on roll call vote.

Personnel

Substitute Personnel

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the following substitute personnel for the 2019/20 school year, as recommended Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

New Substitute Teacher Personnel

<i>Name</i>	<i>Position</i>	<i>Degree</i>	<i>College/University</i>
Amanda Mayo	Teacher	BA	Kean University

Motion carried unanimously on roll call vote.

Unpaid Leave of Absence

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the following staff members for an unpaid leave of absence, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Name</i>	<i>Position/School</i>	<i>Date</i>	<i>Reason</i>
Jill Nagle	4th grade teacher/JRS	Dates in February/March TBD	Personal

Motion carried unanimously on roll call vote.

Fieldwork Placement

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the following fieldwork experience or student teaching placements for the Fall Semester of 2019/20 school year as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools, pending a criminal history review:

<i>Name</i>	<i>University/College</i>	<i>Teacher</i>	<i>Grade</i>	<i>School</i>
Amy Greenberg	Stockton University	Patty Jensen	3	DWS

Motion carried unanimously on roll call vote.

Resignation/Retirement

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve, with regret, the resignation/retirement of the following, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

<i>Name</i>	<i>Position/School</i>	<i>Date of Resignation/Retirement</i>	<i>Purpose</i>
Al Lombardi	Computer Tech	09/06/19	Resigned
Kathy Swift	PT Instructional Assistance/DWS	06/27/19	Resigned
Jonathan Carmona	Phys. Ed/Health Teacher / DWS	06/24/19	Resigned
Nathan Garza	5 th Grade Social Studies Teacher/JRS	07/01/19	Resigned
Lauren Hopkins	MD Class Teacher/JRS	07/11/19	Resigned

Motion carried unanimously on roll call vote.

Social and Emotional Learning Team-

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the following staff members as the 2019/2020 school year *Social and Emotional Learning Team* and to evaluate the 2018/19 school year Social and Emotional Learning Teams plans and update the plans for the 2019/2020 school year on August 19, 2019 at a rate of \$39/hr., funded by 2018/2019 Title IV funds, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Dawes Ave. School Team</i>	<i>Jordan Road School Team</i>	<i>New York Ave. School Team</i>
Julie Antell Deanna Haas Patty Jensen Nancy Mensch MariPat Perone Cindy Stafford Nicole Stanewich Katie Tucker Carlye Waniak	Emily Ford Danielle Levine Joe Schmidt Carly Stranges Krystal Tardif Jackie Wootton	Dawn McGhee Katelyn Tobiasen

Motion carried unanimously on roll call vote.

Summer Hours for Child Study Team Staff

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the following Child Study Team staff to work the necessary hours to attend meetings that involve students at a rate of \$39/hr. as recommended by Michelle CarneyRay-Yoder, Ed. D, Superintendent of Schools.

Joyce Klemic	Katelyn Tobiasen	Laura Trapani	Carly Stranges
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Motion carried unanimously on roll call vote.

1-1 Aide Service

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve a part-time instructional assistant staff for 1-1 side service per an IEP on an as needed basis from July 8, 2019 through August 8, 2019, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

Motion carried unanimously on roll call vote.

Long-term Substitute Teacher

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the following long-term substitutes for leaves of absence replacement teachers, at a rate if \$170 per diem, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Name</i>	<i>Position/School</i>	<i>Date</i>
Amanda Mayo	Julie Parker/PreK Teacher/NYA	09/03/19-11/27/19
Alexandra Chey	Carly Stranges/School Psychologist/JRS	09/03/19-11/18/19

Motion carried unanimously on roll call vote.

Summer hours for 10 Month Part-time Secretaries

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve summer hours as follows for the 10 month part-time secretaries, Jacqueline Hodges and Isabel Iannuzzelli.

<i>Name</i>	<i>Date</i>	<i>Hours Worked</i>	<i>Rate of Pay</i>
Jacqueline Hodges	06/21/19 through 07/03/19, 08/15/19, 08/16/19	4 hours per day	\$26.50
Isabel Iannuzzelli	07/08/19, 07/10/19	4 hours per day	\$26.50

Motion carried unanimously on roll call vote.

Revised Non-Instructional Assistant Hours-

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the revised hours for *Sue Milner* from 4.5/hrs a day to 3/hrs a day, effective September 1, 2019 through June 30, 2020, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried unanimously on roll call vote.

Hiring of Full-time Teacher of the Deaf/Sign Language Interpreter

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the *Kerry Ceccanecchio* as a full-time teacher of the deaf/sign language interpreter at a salary of \$52,431 Step 6 BA+15 (2019-2020 salary guide), with benefits, effective September 1, 2019 through June 30, 2020, as recommended by

Michelle CarneyRay-Yoder, Ed. D., Superintendent of School Motion carried unanimously on roll call vote.

Hiring of Full-time Physical Education/Health Teachers

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the following as full-time physical education/health teachers, with benefits, effective September 1, 2019 through June 30, 2020, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Name</i>	<i>Step</i>	<i>Salary</i>
Gregory Bradley	BA Step - 8A	\$56,831 (2019-2020 salary guide)
Steven Jones	BA Step - 8A	\$56,831 (2019-2020 salary guide)

Motion carried unanimously on roll call vote.

Teacher Assignment Revision

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the assignment revision of Tiffany Unsworth from Phys. Ed./Health teacher at Dawes Ave. School to Phys. Ed./Health Teacher at Jordan Road School for the 2019/2020 school year. Motion carried unanimously on roll call vote.

Appointments

None

Policies

None

Professional Services

None

Transfer of Funds/Cash Report

Motion was made by Ms. Platt, second by Ms. Laut that the Somers Point Board of Education approve the Adjustments for the 2018/19 Budget (Exhibit 18a) as presented and made a part of these minutes. Motion carried unanimously on roll call vote.

Motion was made by Ms. Platt, second by Ms. Laut that the Somers Point Board of Education approve the Cash Report for the 2018/19 Budget (Exhibit 18b) as presented and made a part of these minutes. Motion carried unanimously on roll call vote.

Secretary's Financial Report

Motion was made by Ms. Platt, second by Ms. Laut that the Somers Point Board of Education approve the (Exhibit 19a) Report of the Secretary for the month ending June 30, 2019 as presented, pursuant to N. J. A. C. 6A:23A-16.1 (c) 3, and that they certify that as of June 30, 2019 after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried unanimously on roll call vote.

Treasurer's Financial Report

Motion was made by Ms. Platt, second by Ms. Laut that the Somers Point Board of Education approve the (Exhibit 20a) Treasurer’s Report for the month ending June 30, 2019 as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3, and that they certify that as of June 30, 2019 after review of the Treasurer’s Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
Motion carried unanimously on roll call vote.

Bills List

Motion was made by Ms. DeCicco, second by Ms. Samuelson that the Somers Point Board of Education approve the (Exhibit 21a) Bills List as presented and made part of these minutes.

General Bills

General	\$ 285,833.90 (06/28/19)
	\$ 816,201.87 (07/12/19)
Capital	\$ 22,970.00 (06/28/19)
	\$ 10,548.80 (07/12/19)
Payroll	\$1,078,267.49
Total	\$2,213,822.06

Motion carried unanimously on roll call vote.

Public Comment – Non Agenda Items

None

Executive Session

Motion was made at 6:57 P.M by Mr. Conover, second by Ms. DeCicco that the following resolution be adopted

- Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ that upon passage of this Resolution they go into Executive Session to discuss the following matters:
 - *Construction Contract Matters*
- Be it further resolved that discussions held in private session regarding said matters will be disclosed to the public as soon as a decision is made upon the same. Motion carried unanimously.

Re-Open to Public

- Motion was made at 7:58 P.M.by Ms. Samuelson, second by Ms. DeCicco that the meeting be reopened to the public. Ms. Endicott stated that while in Executive Session, the Board of Education had discussed:
 - *Construction Contract Matters*

Board Forum

None

Adjournment

Motion was made by Ms. Laut, second by Ms. Platt that at 8:00 PM there being no further business to present the Somers Point Board of Education meeting be adjourned. Motion carried unanimously.

Respectfully submitted,

SUSAN IRONS
Business Administrator/Board Secretary